

Remote education provision: information for parents

Students across the country have already had significant disruption to their learning and so we at Altrincham College, will do our utmost to continue to support our students and their families during this time. Therefore, remote learning will begin Wednesday 6/1/21 at 8.45am. Students will follow their normal school timetable and receive a 30-35minute “face to face” MS Teams lesson for each of their lessons. The lesson will begin at the start of each timetabled lesson. The remaining 25-30minutes of the period will be spent completing the tasks given from the lesson.

Students will access their “face to face” MS Teams lessons by using their calendar once they have logged into MS Teams (instructions on how to do this can be found on the school website link www.altrinchamcollege.com/remotelarning) along with any work or resources to support the remote learning. Students should access the tile pertinent to them i.e. if a student is in Yr10, they should access the MS Teams tile labelled, Yr10 2021 Lockdown Work. ClassCharts will no longer be the platform for students to access work for the duration of this lockdown.

In the situation where a member of staff cannot offer an MS Teams “face to face” lesson due to illness; work will be set on MS Teams for them to complete in their timetabled slot.

Although the cancellation of A Level and GCSE exams (vocational exams as still planned to go ahead) for the academic year 2020_21 has been announced, how the A Levels and GCSEs will be awarded this year, remains unclear. It is highly likely that schools will be expected to submit grades based on evidence collected in school. Therefore, it is of the highest priority that all students scheduled to sit exams in 2021 fully engage with the remote learning offer from Altrincham College and complete all work set to the highest possible standard.

If there are any technical issues relating to access and MS Teams please contact the helpdesk at Password-Reset@altrinchamcollege.com

At the time of writing, we believe all students at Altrincham College have access to a laptop to enable them to carry out their remote learning. If this is not the case please get in touch with us at school headteacher@altrinchamcollege.com

The remote curriculum: what is taught to students at home

A students first day or two of being educated remotely might look different from our standard approach, while we take all necessary actions to prepare for a longer period of remote teaching.

Will my child be taught broadly the same curriculum as they would if they were in school?

- We teach the same curriculum remotely as we do in school wherever possible and appropriate. However, we have needed to make some adaptations in some subjects. For example, some shape and geometry topics in mathematics have been reorganised to be taught in school once fully open.

Remote teaching and study time each day

How long can I expect work set by the school to take my child each day?

We expect that remote education (including remote teaching and independent work) will take students broadly the following number of hours each day:

Key Stage 3, 4 & 5	Each student will receive 30minutes of “face to face” time with their teacher using MS Teams. They will then be set a subsequent task which spans 20-25 minutes to cover the remainder of the period.
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Accessing remote education

How will my child access any online remote education you are providing?

MS Teams for the “face to face” lessons. Staff may then direct students to other electronic resources but this will be communicated by them directly.

If my child does not have digital or online access at home, how will you support them to access remote education?

We recognise that some students may not have suitable online access at home. We take the following approaches to support those students to access remote education:

Students who do not have appropriate electronic devices for accessing remote learning can be loaned equipment from school, if supplies are available. Parents should contact the Pastoral Manager for their child's year group initially to make the enquiry. Parents will need to sign a home-school loan agreement in advance of receiving the hardware which details the conditions of the loan, suitable use, insurance information and liabilities. Parents are responsible for collecting the equipment from reception, once a loan has been approved.

Where we are unable to provide the loan of IT equipment, or internet access is not available to students, printed copies of work may be provided. Again, this should be initiated by a call to the Pastoral Manager for the child's year group. Packs of work will be produced, ready for parents to collect from reception. Work should be completed by students and brought to school by parents once a week to allow the work to be marked.

How will my child be taught remotely?

We use a combination of the following approaches to teach students remotely:

- live teaching (online lessons)
- recorded teaching (e.g. Oak National Academy lessons, video/audio recordings made by teachers)
- textbooks and reading books pupils have at home
- commercially available websites supporting the teaching of specific subjects or areas, including video clips or sequences
- long-term project work and/or internet research activities (as per the schools full opening guidance, schools are expected to avoid an over-reliance on these approaches)

Engagement and feedback

What are your expectations for my child's engagement and the support that we as parents and carers should provide at home?

- Each student is expected to fully engage and attend every lesson that is available to them. Each student is expected to complete any follow up work which is set by their teacher and within the timeframe given.
- In order to support your child/ward, we expect parents/carers to encourage ensure students log into scheduled lessons promptly and complete all work set to a high standard.

How will you check whether my child is engaging with their work and how will I be informed if there are concerns?

In this section, please set out briefly:

- A register will be taken for each lesson. Where a student does not log-in, they are recorded as having not attended the session. This data is collected and shared with relevant school leaders at middle and senior levels.
- Calls/texts home to parents/carers are made to determine the reasoning and to offer support on how we as a school can help get the student back to their learning.

How will you assess my child's work and progress?

Feedback can take many forms and may not always mean extensive written comments for individual children. For example, whole-class feedback or quizzes marked automatically via digital platforms are also valid and effective methods, amongst many others. Our approach to feeding back on student work is as follows:

- Each piece of work which is asked to be submitted will receive feedback. This could be written or verbal depending on the most appropriate method.

Additional support for students with particular needs

How will you work with me to help my child who needs additional support from adults at home to access remote education?

We recognise that some students, for example some students with special educational needs and disabilities (SEND), may not be able to access remote education without support from adults at home. We acknowledge the difficulties this may place on families, and we will work with parents and carers to support those students in the following ways:

Following the guidelines provided by the government, in addition to Quality First Teaching delivered via a full-time remote curriculum, Altrincham College will be providing the following:

1. Pupils with special educational needs and/or disability (SEND) have a designated member of the Inclusion Team as a point of contact to receive support with their home learning.
 2. Vulnerable learner groups in school are led by our Inclusion Team and our Pastoral Management Team, providing learning support to pupils with SEND as they access a broad and balanced curriculum via their timetable of remote lessons.
 3. Timetabled 1:1 lessons with the Inclusion Team continue to take place remotely where a child is learning from home, or face-to-face where a child is in school.
 4. Small group interventions continue remotely, or face-to-face where a child is in school.
 5. Individual Education Plans (IEPs) for all pupils with SEND continue to be available for all staff.
 6. Referrals to external professionals for assessment continue to be made by the SENDCo and Deputy SENDCo throughout lockdown.
 7. CPD sessions have been delivered remotely to teaching staff on 'SEND-friendly teaching resources', including assistive technology tools available to pupils remotely, and 'Use of Explicit Instruction and the Impact on Working Memory'.
 8. IDL Literacy and Numeracy online intervention programmes continue remotely, with monitoring and regular communication by members of the Inclusion Team.
- Liaison with Trafford Sensory Impairment Support Service (TSISS) to facilitate their support of our pupils with Hearing Impairment (HI) during their remote

Remote education for self-isolating students

Where individual students need to self-isolate but the majority of their peer group remains in school, how remote education is provided will likely differ from the approach for whole groups. This is due to the challenges of teaching students both at home and in school.

If my child is not in school because they are self-isolating, how will their remote education differ from the approaches described above?

Where only a select few students are absent, class teachers will set work (not physical work books etc). This will be emailed or set as assignments/tasks on MS teams